

IMOGEN KWOK — MEDIA INTERN (2026)

Imogen Kwok is seeking a creative, organised, and passionate Media Intern to support the studio's digital content presence, behind-the-scenes documentation and image archive management.

Imogen's work as a chef sits between food and design. Her projects span a diverse scope, ranging from events (dining experiences, installations and pop-ups) to photo/video shoots and global campaigns. This internship offers practical experience in how an independent creative studio operates day to day as well as how it captures, presents and shares its work. Working closely with Imogen and the studio team, there is plenty of exposure to a unique practice.

The ideal candidate has a strong visual eye, is comfortable behind a camera and with organising a digital archive, and is keen to learn how one builds and manages its content.

Note: This is *not* a culinary role. While Imogen has a food-based practice, there is no cooking, recipe research and development, or food styling involved. Previous kitchen experience is not required.

ROLE RESPONSIBILITIES

Content & Social Media

- **Behind-the-Scenes Documentation:** With guidance and briefs from the team, support with shooting stills and video on project days, installations, events and studio days, capturing BTS and process
- **Content Creation:** Edit captions and draft credits and tags for social media posts
- **Image Preparation:** Support with shortlisting images and assist with editing stills and videos for Instagram from behind-the-scenes and project footage, following the studio's visual style
- **Content Scheduling:** Help keep the studio's editorial calendar up to date and schedule approved posts

Studio & Archive Support

- **Image Archive:** Organise the project image archive, following the studio's existing folder structure and naming conventions
- **Asset Management:** Upload, back up and label footage after each shoot, export images in the right formats for social, website and press
- **Portfolio, Press & Media Kit:** Update Imogen's portfolio (website and PDF), press and media kit with recent images, projects, and articles
- **On-site Support:** Act as a runner on site during events and on set for photoshoots

QUALIFICATIONS

- A background or strong interest in photography, video, digital media, art, design and food culture; current students and recent graduates are encouraged to apply
- Confident shooting stills and video on a phone or camera, with a strong eye for composition, light and detail
- Experience using analogue cameras and basic camera equipment
- Basic photo editing skillset
- Familiar with Instagram and other social media trends
- Organised, detail-oriented and comfortable following file and naming systems
- Clear written communication skills, with an ear for concise, considered copy
- Based in London

Terms of internship

- **Location:** Imogen Kwok studio in Central London with some days on location at projects and events across London
- **Hours:** Part-time, 1-2 days per week, Monday to Friday, 9.00–18.00. Occasional evenings may be needed for events and shoots, agreed in advance
- **Duration:** 3 months, starting January 2027, with the possibility of extension
- **Pay:** £15.45 per hour (London Living Wage), paid monthly
- Lunch provided on event and shoot days